

Delaware Division of Professional Regulation**Printed : 9/16/2019 4:03 PM EST****Real Estate Appraisers****09/17/2019 09:30 AM**

861 Silver Lake Blvd., Cannon Building
Second Floor Conference Room A
Dover, DE 19904

Posted: 09/10/19 JW

Posted: 09/16/19 JW



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STATE OF DELAWARE**COUNCIL ON REAL
ESTATE APPRAISERS**

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AMENDED AGENDA
(Amended items are noted with an
asterisk*)

I. Call to Order**II. Review and Approval of Minutes**

- A. Meeting Minutes – July 16, 2019

III. Unfinished Business

- A. Discussion on Unlicensed Inspectors

IV. New Business

- A. Approval of Continuing Education Activities

1. Appraisal Institute, "Online Fundamentals of the Uniform Standards of Federal Land Acquisitions", 4 hours CE (online)
2. ASFMRA, "Rapid Fire Case Studies 2019", 6 hours CE (classroom)
3. McKissock, "Appraisal of Assisted Living Facilities", 8 hours CE (online)
4. McKissock, "Advanced Hotel Appraising-Full Service Hotels", 7 hours CE (online)
5. McKissock, "2018-2019 7hour USPAP Update Course for Non-Residential Real Property", 7 hours CE (online)
6. McKissock, "2018-2019 7hour National USPAP Update Course", 7 hours CE (online)

7. McKissock, "That's a Violation: Appraisal Standards in the Real World", 3 hours CE (classroom)
8. McKissock, "The Appraisal of 2-4 Unit Properties", 4 hours CE (classroom)
9. McKissock, "The FHA Handbook 4000.1", 7 hours CE (classroom)
10. McKissock, "Understanding Service Hotels: The Basics of Hotel Appraising", 7 hours CE (classroom)
11. McKissock, "Understanding Owner Occupied Properties: A Guide for Commercial Appraisers", 7 hours CE (classroom)
12. McKissock, "Strange But True: Appraising Complex Residential Properties", 7 hours CE (classroom)
13. McKissock, "Real Estate Damages-Appraising After a Natural Disaster", 3 hours CE (classroom)
14. McKissock, "National USPAP Update (2018-2019)", 7 hours CE (classroom)
15. McKissock, "Limited Scope Appraisals and Appraisal Reports: Staying Compliant and Competitive", 3 hours CE (classroom)
16. McKissock, "Fundamentals of Income Property Appraisal", 7 hours CE (classroom)
17. McKissock, "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)
18. McKissock, "Exploring Appraiser Liability", 7 hours CE (classroom)
19. McKissock, "Focus on FHA Minimum Property Requirements", 4 hours CE (classroom)
20. McKissock, "Evaluating Today's Residential Appraisal: Reliable Review", 7 hours CE (classroom)
21. McKissock, "Appraisal of Fast Food Facilities", 7 hours CE (online)
22. McKissock, "Appraisal of Industrial Incubators", 7 hours CE (online)
23. McKissock, "Appraisal of Land Subject to Ground Leases", 7 hours CE (online)
24. McKissock, "Appraisal of owner-Occupied Commercial Properties", 7 hours CE (online)
25. McKissock, "Appraisal of REO and Foreclosure Properties", 7 hours CE (online)
26. McKissock, "Appraisal of Self-Storage Facilities", 7 hours CE (online)
27. McKissock, "Appraising Small Apartment Properties", 6 hours CE (online)
28. McKissock, "Avoiding Mortgage Fraud for Appraisers", 7 hours CE (online)
29. McKissock, "Basic Hotel Appraising-Limited Service Hotels", 7 hours CE (online)
30. McKissock, "Complex Properties: The Odd Side of Appraisal", 7 hours CE (online)
31. McKissock, "Delaware Laws and Regulations for Appraisers", 3 hours CE (online)
32. McKissock, "Divorce and Estate Appraisals: Elements of Non-Lender Work", 4 hours CE (online)
33. McKissock, "Essential Elements of Disclosures and Disclaimers", 5 hours CE (online)
34. McKissock, "Evaluating Today's Residential Appraisal: Reliable Review", 7 hours CE (online)

35. McKissock, "Evaluations, Desktops and Other Limited Scope Appraisals", 4 hours CE (online)
36. McKissock, Fannie Mae Appraisal Guidelines: Debunking the Myths", 4 hours CE (online)
37. McKissock, "Income Approach Case Studies for Commercial Appraisal", 4 hours CE online)
38. McKissock, intermediate Income Approach Case Studies for Commercial Appraisers", 4 hours CE (online)
39. McKissock, "Introduction to Expert Witness Testimony for Appraisers: To Do or Not To Do", 4 hours CE (online)
40. McKissock, "Introduction to the Uniform Appraisal Dataset", 2 hours CE (online)
41. McKissock, "Land and Site Valuation", 7 hours CE (online)
42. McKissock, "Managing Appraiser Liability", 6 hours CE (online)
43. McKissock, "Manufactured Home Appraisal", 4 hours CE (online)
44. McKissock, "Relocation Appraisal and the ERC Form", 6 hours CE (online)
45. McKissock, "Residential Appraisal Review and USPAP Compliance", 7 hours CE (online)
46. McKissock, "Residential Construction and the Appraiser", 7 hours CE (online)
47. McKissock, "The Cost Approach", 7 hours CE (online)
48. McKissock, "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
49. McKissock, "Desktop Appraisal Assignments: An Overview", 3 hours CE (classroom)
50. McKissock, "Delaware Appraisal Laws & Regulations", 3 hours CE (classroom)
51. McKissock, "Appraising REO Properties", 4 hours CE (classroom)
52. McKissock, "Residential Property Inspection for Appraisers", 7 hours CE (online)
53. McKissock, "Residential Report Writing: More Than Forms", 7 hours CE (online)
54. McKissock, "Supporting Your Adjustments: Methods for Residential Appraisers", 3 hours CE (online)
55. McKissock, "That's a Violation", 4 hours CE (online)
56. McKissock, "The Basics of Expert Witness for Commercial Appraisers", 7 hours CE (online)
57. McKissock, "The Dirty Dozen", 3 hours CE (online)
58. McKissock, "The FHA Handbook 4000.1", 7 hours CE (online)
59. McKissock, "The Income Approach: An Overview", 7 hours CE (online)
60. McKissock, "The Sales Comparison Approach", 7 hours CE (online)
61. McKissock, "Uniform Appraisal Standards for Federal land Acquisitions (Yellow Book) Course", 14

hours CE (online)

62. McKissock, "New Construction Essentials: Luxury Homes", 3 hours CE (online)
63. McKissock, "The Fundamentals of Appraising Luxury Homes", 4 hours CE (online)
64. McKissock, "Understanding Luxury Homes" 7 hours CE (online)
65. McKissock, "Live Webinar: A Review of Disciplinary Cases", 3 hours CE (online)
66. McKissock, "Live Webinar: Adjustment Support for Residential Appraisers", 4 hours CE (online)
67. McKissock, "Live Webinar: Analyze This! Applications of Appraisal Analysis", 4 hours CE (online)
68. McKissock, "Live Webinar: Appraisal Practices of Manufactured Housing", 4 hours CE (online)
69. McKissock, "Live Webinar: Appraising Small Apartment Properties", 4 hours CE (online)
70. McKissock, Live Webinar: Be Compliant and Competitive with Restricted Appraisal Reports", 3 hours CE (online)
71. McKissock, "Live Webinar: Expert Witness Testimony: To Do or Not To DO", 4 hours CE (online)
72. McKissock, "Live Webinar: Fannie Mae Appraisal Guidelines", 4 hours CE (online)
73. McKissock, "Live Webinar: Focus on FHA Minimum Property Requirements", 4 hours CE (online)
74. McKissock, "Live Webinar: Issues in Appraiser Liability", 4 hours CE (online)
75. McKissock, "Live Webinar: Recognizing Mortgage Fraud and Its Effects", 4 hours CE (online)
76. McKissock, "Live Webinar: REO Appraisal: Guidelines and Best Practices", 4 hours CE (online)
77. McKissock, "Live Webinar: The Appraisal of 2-4 Unit Properties", 4 hours CE (online)
78. McKissock, "Live Webinar: The FHA Handbook 4000.1", 5 hours CE (online)
79. McKissock, "Live Webinar: Workfile: Your Best Defense Against an Offense", 5 hours CE (online)
80. McKissock, "2018-2019 15hour National USPAP Update Course", 15 hours QE (online)
81. McKissock, Advanced Residential Applications and Case Studies", 15 hours QE (online)
82. McKissock, "Appraisal Subject Matter Electives", 20 hours QE (online)
83. McKissock, "Basic Appraisal Principles", 30 hours QE (online)
84. McKissock, "Basic Appraisal Procedures", 30 hours QE (online)
85. McKissock, "Commercial Appraisal Review-Subject Matter Elective", 15 hours QE (online)
86. McKissock, "Expert Witness for Commercial Appraisers-Subject Matter Electives", 15 hours QE (online)
87. McKissock, "General Appraiser Income Approach", 60 hours QE (online)
88. McKissock, "General Appraiser Market Analysis Highest and Best Use", 30 hours QE (online)

89. McKissock, "General Appraiser Sales Comparison Approach", 30 hours QE (online)
90. McKissock, "General Appraiser Site Valuation and Cost Approach", 30 hours QE (online)
91. McKissock, "General Report Writing & Case Studies", 30 hours QE (online)
92. McKissock, "Residential Market Analysis and Highest Best use", 15 hours QE (online)
93. McKissock, "Residential Report Writing and Case Studies", 15 hours QE (online)
94. McKissock, "Residential Sales Comparison and Income Approaches", 30 hours QE (online)
95. McKissock, "Residential Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
96. McKissock, "Statistics, Modeling and Finance", 15 hours QE (online)
97. Market Data Services, LLC., "USPAP and Technology: Requirements, Responsibility and DataMaster", 4 hours CE (classroom)
98. Metro. NJ Chapter of the Appraisal Institute, "82nd Annual Princeton Conference", 7 hours CE (classroom)
99. Allterra Group, LLC., "2019 Modern Appraisal Vegas", 7 hours CE (classroom)
100. Appraisal Institute, "Online Understanding and Appraising Residential REOs", 4 hours CE (online)
101. Southern New Jersey Chapter of the Appraisal Institute, "23rd Annual September Symposium", 7 hours CE (classroom)
102. Southern New Jersey Chapter of the Appraisal Institute, "82nd Annual Princeton Conference", 7 hours CE (classroom)
103. Appraisal Institute, "Advanced Market Analysis and Highest Best Use", 32/35 hours CE (classroom)
104. Appraisal Institute, "2018-2019 15-Hours National USPAP Course", 15 hours QE (classroom)
105. Appraisal Institute, "Real Estate Finance, Statistics and Valuation Modeling", 14/15 QE (classroom)
106. Appraisal Institute, "Residential Market Analysis and Highest & Best use", 14/15 hours QE (classroom)
107. Appraisal Institute, "Basic Appraisal Procedures", 28/30 hours QE (classroom)
108. Appraisal Institute, "Residential Sale Comparison and Income Approaches", 28/30 QE (classroom)
109. Appraisal Institute, "Residential Site Valuation and Income Approaches", 14/15 hours QE (classroom)
110. Appraisal Institute, "Residential Report Writing and Case Studies", 14/15 QE (classroom)
111. Appraisal Institute, "Quantitative Analysis", 32/35 hours QE (classroom)
112. Appraisal Institute, "General Appraiser Site Valuation and Cost Approach", 27/30 hours QE (classroom)

113. Appraisal Institute, "General Appraiser Sales Comparison Approach", 27/30 hours QE (classroom)
114. Appraisal Institute, "General Appraiser Report Writing and Class Studies", 28/30 hours QE (classroom)
115. Appraisal Institute, "General Appraiser Income Approach, Part 2", 27/30 hours QE (classroom)
116. Appraisal Institute, "General Appraiser Market Analysis and Highest & Best Use", 28/30 QE (classroom)
117. Appraisal Institute, "General Appraiser income Approach, Part 1", 27/30 QE hours (classroom)
118. Appraisal Institute, "Basic Appraisal Principles", 28/30 QE hours (classroom)
119. Appraisal Institute, "Advanced Residential Report Writing, Part 2", 28/30 QE (classroom)
120. Appraisal Institute, "Advanced Income Capitalization", 32/35 QE hours (classroom)
121. Appraisal Institute, "Advanced Concepts and Case Studies", 38 QE (classroom)
122. Appraisal Institute, "Advance Residential Applications and Case Studies, Part 1", 14/15 QE (classroom)
123. Institute for Professionals in Taxation, "Research on Retail Big Box Issues", 8 hours CE (classroom)
124. Delaware Chapter of the Appraisal Institute, "HOT TOPIC: Beracah Homes Facility & Tour", 2 hours CE (classroom)
125. McKissock, "Commercial Land Valuation", 4 hours CE (online)
126. NCREIF, "NCREIF Summer Conference 2019", 14 hours CE (classroom)*
127. Institute for Professionals in Taxation, "Research on Retail Big Box Issues", 8 hours CE (classroom)*

B. Ratify Temporary Practice Permits

1. Raymond Cirz
2. Robert Staley
3. Allyson Lynch O'Malley
4. Heidi Thatcher
5. Jeffrey Dugas
6. James Black

C. Review Appraisal Management Company Registration Applications

1. RERC, LLC.
2. Nadlan Valuation, Inc.

D. Ratify Licensed Real Property Appraiser Applications

1. Alex Gladden

E. Ratify Appraiser Trainee Applications

1. Robert Needs

2. Kenneth Blackwell

F. Review and Consider Executed Consent Agreement – Roberta McGettigan, #X2-0000377, Case #19-04-18*

G. Ratify Certified General Real Property Appraiser Applications*

1. Mark Tekirian

2. Kimberly Lindell

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

A. Next Meeting Date - October 15, 2019 at 9:30 a.m. in Conference Room A.

VII. Public Comment

VIII. Adjournment


Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.